

**STATE EMERGENCY RESPONSE COMMISSION  
UNITED WE STAND (UWS) GRANT APPLICATION  
TITLE PAGE**

**Applicant** Churchill County LEPC  
**Address:** 155 N. Taylor St.  
Fallon, NV 89406

**Local Emergency Planning Committee (LEPC) Chair:**

**Name:** Ronald Juliff (06/04/09) **Title** Emergency Management Coordinator  
**Address** 155 N. Taylor St. **City/Zip:** Fallon, NV 89406  
**Telephone** (775) 423-4188 **Fax** (775) 423-5677  
**E-mail:** ccem@phonewave.net

**Fiscal Officer:**

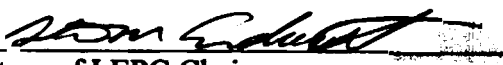
**Name** Alan Kalt **Title** Comptroller  
**Address:** 155 N. Taylor St. **City/Zip:** Fallon, NV 89406  
**Telephone** (775) 428-1414 **Fax** (775) 428-0270  
**E-mail :** comptroller@churchillcounty.org

**BUDGET SUMMARY :**

PLANNING	TRAINING	SUPPLIES	EQUIPMENT	TOTAL
\$0	\$0	\$0	<del>33,320.00</del> \$29,445 <i>K9</i> \$30,000.-	<del>33,320.00</del> \$29,445 <i>K9</i> \$30,000.-

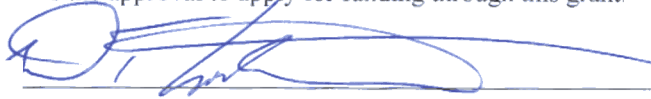
**LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:**

On behalf of the LEPC, I certify this body has reviewed the grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

 04 June 09  
**Signature of LEPC Chair** **Date**

**GOVERNING BODY APPROVAL: (i.e. County Commissioner, County Manager)**

the approval to apply for funding through this grant.

 03 Jun 09  
**Date**

BRAD T. GOETSCH COUNTY MANAGER  
**Print name and title**

**RECEIVED**

**JUN 04 2009**

**Nevada  
SERC**

## **GOALS:**

*Tell the SERC what you want to accomplish with this grant. This section should contain a separate discussion of each goal. The goals are general statements of desired result, and should identify intended outcomes and results the program has established to achieve. **Threat & risk/mitigation; Infrastructure protection/ mitigation; and Accomplishment of objectives in State Homeland Security Strategy must be addressed.***

### ***SECTION I – Goals***

***Overview:*** *The Churchill County LEPC continues to plan for the protection and mitigation of any incidents of terrorism, which the committee considers to be a medium to high risk.*

*During the period July 2009 through June 2010, the committee has limited its request to equipment only. The specific equipment does not require sophisticated planning, training or installation to be effective. The committee believes this will have the most immediate and direct impact in the community's ability to mitigate threats and risks from terrorist activities.*

*The county is home to the Fallon Naval Air Station. The committee assumes this facility to be a potential target. Further, major highways (north/south) 95 and (east/west) 50 intersect in the center of the city of Fallon. Additionally, major railway lines parallel Highway 50 through Fallon.*

*Other infrastructure targets such as, water treatment, electric utility and microwave towers/repeaters are located throughout the county.*

*As a rural, primarily agriculture county, many of the facilities referenced above are remote presenting special problems for law enforcement involving communications, patrol and equipment back up.*

*The LEPC recognizes that no single cycle of UWS grants can resolve all of our issues around public protection and mitigating communication issues but this will create a large step forward.*

#### **GOAL #1**

*Law enforcement in Churchill County has worked diligently to upgrade their communication capability and become P25 compliant. Certain areas need additional equipment to improve the readiness and responsiveness of field communications. Churchill County Sheriff's office will equip two of its vehicles with P25 compliant radios that will be permanently installed. Additionally, each vehicle will receive a hand held portable radio for field use when a responding deputy is away from the vehicle. Thus, when a deputy is en route to a terrorist incident, or is required to leave the vehicle in response to the incident, the deputy can remain in contact with central dispatch and other agencies through the interoperability capability of these radios.*

*The very nature of the law enforcement mission during a terrorist incident makes communication from the field to other dispatch centers and mobile units crucial for both the public and the responders safety.*

## **GOAL #2**

*The Chief of the Fallon Police Department and the Emergency Services Coordinator are requesting to purchase six new handheld radios with bar chargers for field operations and incident command use.*

*The City of Fallon has recently upgraded its radio system to a P25 compliant digital system. The City has no spare handheld radios and the Emergency Operating Center has no handheld radios. Creating a cache of radios in the EOC can be utilized in a terrorist incident or heightened security alert status.*

*Without these radios the EOC cannot even participate in training drills that require interoperability with multi agencies. The specific radios requested also provide valuable encryption technology that may be particularly useful in incidents involving terrorism.*

*Flexibility both in the EOC and for field use when necessary provides a valuable regional asset not currently available.*

## **GOAL #3**

*The City of Fallon contains six traffic signals. As stated in the overview section of this application, these signals are critical to both the city and interstate highway system. This goal requests generators to operate traffic signals in the event of a power outage or attack on the city's electrical grid. Use of generators at each signal will free up critical responders from traffic control functions during an evacuation or other terrorism emergency.*

*After 911 the City conducted an extensive vulnerability assessment. One of the more significant vulnerabilities captured was the fact that the City had a single electrical power transmission line that supports the local grid. There are no backup power generation facilities in the area. It is postulated that a terrorist attack would be significantly more effective if combined with a power outage, which is fairly simple to orchestrate at this single point failure node. Thus the local generators are requested to operate traffic signals during power out evacuations, plus other critical tasks (such as pumping fuel) that may be required.*

## **OBJECTIVES:**

*How do you plan to achieve your goals? Include specific uses of this grant. Objectives focus on the methods/activities to be used to achieve the goals they support.*

*Answer these questions in each objective:*

- X        WHAT will be done?*
- X        WHO will complete the tasks?*
- X        WHEN will the activity be implemented?*

## SECTION II Objectives

### Objective #1 in support of Goal #1:

*To satisfy the goal of fully equipping two vehicles with sufficient radio equipment to support a deputy inside or outside a vehicle, the Sheriff's office will:*

- a) purchase two (2) XTS 5000 P25 digital vehicle radios*
- b) purchase two (2) STX 1500 P25 portable handheld radios*
- c) complete the purchase of (a) and (b) above within 14 days of approval of this grant request.*
- d) after installation of (a) above, immediately place these vehicles and their accompanying handheld radios in service.*

### Objective #2 in support of Goal #2:

*To satisfy the goal of creating a cache of portable radios in the EOC: The city of Fallon will:*

- a) purchase four (6) 16 channel P25 compatible handheld radios complete with necessary accessories.*
- b) purchase a mass charging unit (capacity 6 radios) slot bank type.*
- c) complete the purchase and deliver to the EOC within 30 days of the approval of this grant request*
- d) these units will be operational and available for loan to law enforcement or use by EOC responders effective the day of delivery to the EOC*

### Objective #3 in support of Goal #3:

*To achieve this goal to provide traffic signal operational backup, the Fallon Police Department will:*

- a) purchase <sup>Six</sup> ~~seven~~ (6) 2000 watt capable generators, with built in inverter and 15 hour run capability.*
- b) place this order within 14 days of the approval of this grant request.*
- c) upon receipt of the equipment service and storage of the generators will be accomplished by the City of Fallon, Public Works Department*
- d) generators to be stored in a staging area for immediate deployment in the event of terrorist activity.*

## **BUDGETS:**

### **PLANNING:**

*Requests to contract with a consultant must be accompanied by at least two competitive bids. The bids must include an itemized quote and detailed scope of work from the consultant.*

<b>CONSULTANT/CONTRACT SERVICES:</b>	
Name	Amount requested
NONE REQUESTED	N/A
TOTAL PLANNING (rounded up)	\$

### **TRAINING:**

*All training requests must first be made through the Department of Public Safety, Division of Emergency Management (DEM). If the DEM declines the training, the request may be included in the grant application along with the letter of declination.*

*State per diem rates (which follow the federal GSA rates) will prevail unless local rates are less. For the current GSA rates see <http://www.gsa.gov/>; and further defined in SERC policy 8.5.*

*Mileage will be reimbursed at the State rate, currently \$0.55 per mile. If a personal vehicle is used for personal convenience, the reimbursement will be \$0.27.5 per mile. Airport parking and ground transportation expenses are reimbursable upon presentation of receipts. Rental cars must be pre-approved by the SERC.*

<b>TRAINING COSTS:</b> Registration fees, per diem and travel costs should be included in this section.			
Course title	Itemized travel expenses	Registration fees	Amount requested
NONE REQUESTED			N/A
TOTAL TRAINING (rounded up)			\$

### **SUPPLIES:**

*List supplies and, if applicable, identify what equipment it is used with*

<b>SUPPLIES COSTS:</b>			
Item	Quantity	Unit Price	Amount requested
NONE REQUESTED			N/A
TOTAL SUPPLIES (rounded up)			\$

**EQUIPMENT:**

Attached is the current Standard Equipment Price List. Equipment requests other than those, or higher priced than those, on this list must be accompanied by a quote from the vendor.

**EQUIPMENT COSTS:**

Item	Quantity	Unit Price	Amount requested
1. Motorola XTS 5000 P25 compliant mount kit and antenna installation	2	5,131.00	10,262.00
2. Motorola XTS 1500 P25 compliant handheld radios and accessories*	2	,597.00	3,196.00
3. Motorola XTS 2500, 16 channel handheld radios and accessories*	6	2,312.25	
4. XTS bank charging unit	1	788.00	
	6		
			\$33,220.00

\*accessories include leather swivel case, speaker mic, audio adapter and extra battery.

**BUDGET NARRATIVE**

*This is an explanation of the line items identified in each category. Justify the relationship between the items listed within each category and the project activities. Budget narratives must be included for each category for which there is a request for items/services.*

**PLANNING SERVICES-**

*Explain the basis for selection of each consultant and describing how the service to be provided is essential to achieving established goals.*

**NOT REQUESTED**

**TRAINING-**

*Explain the purpose of the training/travel and how it relates to achieving established goals. Provide location of training, duration, itemized transportation and per diem expenses.*

**NOT REQUESTED**

**SUPPLIES-**

*Explain the type of supplies requested & how it relates to achieving the established goals*

**NOT REQUESTED**

## **EQUIPMENT-**

*Describe how the equipment will benefit the project, and why it is necessary to achieving established goals.*

*For simplicity and to achieve maximum efficacy the LEPC restricted its request under this grant to equipment only. Consequently, each equipment line item applies directly to a goal. The goals as described cannot be accomplished without the equipment.*

### *Line items #1 and #2 (Goal #1)*

*These communication devices are required to create two vehicles with interoperability communication to support a deputy while en-route and after arrival on scene. At any terrorist incident the deputy can remain in continual contact with central dispatch, other agencies and other mobile units.*

### *Line items #3 and #4 (Goal #2)*

*These communication devices are required to augment law enforcement and create communication capabilities for EOC personnel, inside or outside the EOC. Without such a cache of radios Churchill County has no back up for law enforcement radios. Without such a cache, the EOC cannot communicate effectively with mobile units during a terrorist incident or even a drill.\*\**

### *Line items #5(Goal #3)*

*This equipment provides backup for operating traffic signals critical during an evacuation. Provides additional officers for incident response, rather than traffic control. As previously mentioned, Hwy 95 a major north/south route in Nevada, is the main street of the City of Fallon and thus, critical to evacuation plans.*

~~*\*\* Note the enclosed quote was for six radios and accessories. The original amount planned. However, to accommodate the amount of money available in this grant our actual request was reduced to four radios. Since there were no discounts quoted for volume of purchases, individual prices are accurate*~~



# QUOTE

Number JSSQ1619

Date Jun 1, 2009

Nevada State Contract 1574

## Sold To

CHURCHILL COUNTY SHERIFF  
JON HAUGEN  
73 N MAINE  
FALLON, NV 89406  
CHURCHILL

Phone (775) 427-6131  
Fax 775-423-6689

## Ship To

CHURCHILL COUNTY SHERIFF  
JON HAUGEN  
73 N MAINE  
FALLON, NV 89406  
CHURCHILL

Phone (775) 427-6131  
Fax 775-423-6689

Salesperson		Quote Valid	Ship Via	Terms	
Jeff Springer		30 DAYS	DELIVERED	N30	
Line	Qty	Description		Unit Price	Ext. Price
1	2	MOTOROLA XTL5000 VHF MOBILE RADIO P25 DIGITAL		\$5,131.00	\$10,262.00
2		MOTOROLA XTL5000 VHF MOBILE 100 WATTS 136-174MHZ P25 DIGITAL			
3		XTL PALM MICROPHONE			
4		QUICK RELEASE REMOTE MOUNT			
5		XTL EXTERNAL SPEAKER			
6		RF PREAMPLIFIER			
7		XTL SOFTWARE ASTRO DIGITAL CAI P25			
8		ADP SOFTWARE DSP BASED ENCRYPTION			
9		CONTROL HEAD SOFTWARE			
10		XTL5000 05 CONTROL HEAD			
11		1/4 WAVE BROADBAND ANTENNA 146-174 MHZ			
12		XTL5000 CONVENTIONAL OPERATION			
13					
14		(5) INSTALLATION LABOR			
15	2	MOTOROLA XTS 1500 PORTABLE RADIO NO DISPLAY		\$1,597.90	\$3,195.80
16		MOTOROLA XTS1500 P25 DIGITAL VHF PORTABLE RADIO 48CH 5 WATTS			
17					
18		XTS1500 LEATHER CASE			
19		XTS/JEDI SPEAKER MICROPHONE WINDPORTING TECHNOLOGY			
20		EQUIPMENT PROGRAMMING & TEST			



Line	Qty	Description	Unit Price	Ext. Price
Quote Valid For 30 Days			SubTotal	\$13,457.80
Please contact Jeff Springer with any questions regarding this proposal. (775) 846-6904 or jeffs@sierraelectronics.com			Tax	\$0.00
			Shipping	\$25.00
			<b>Total</b>	<b>\$13,482.80</b>



# QUOTE

Number JSSO1308-02

Date Apr 8, 2009

Nevada State Contract 1574

## Sold To

FALLON, CITY OF - POLICE  
FRANK SHYNE  
55 WEST WILLIAMS  
FALLON, NV 89406  
Churchill

Phone 775-423-1178  
Fax (775) 423-2137

## Ship To

FALLON, CITY OF - POLICE  
FRANK SHYNE  
55 WEST WILLIAMS  
FALLON, NV 89406  
Churchill

Phone 775-423-1178  
Fax (775) 423-2137

Salesperson	Quote Valid	Ship Via	Terms
Jeff Springer	30 DAYS	JEFF DELIVER	N30

Line	Qty	Description	Unit Price	Ext. Price
EMERGENCY RADIO CACHE FOR FALLON/CHURCHILL INTEROPERABILITY COMMUNICATIONS				
3	6	MOTOROLA P25 DIGITAL XTS2500 VHF PORTABLE RADIO PROGRAMMED FOR FALLON/CHURCHILL EMERGENCY RADIO COMMUNICATIONS	\$2,021.81	\$12,130.86
4	6	XTS/JEDI AUDIO ADAPTER	\$55.00	\$330.00
5	6	XTS/JEDI SPEAKER MICROPHONE WINDPORTING TECHNOLOGY	\$89.00	\$534.00
6	6	XTS2500 LEATHER CASE	\$60.00	\$360.00
7	6	XTS BATTERY NICD	\$86.44	\$518.64
8	1	XTS/JEDI 6 BANK IMPRESS CHARGER	\$788.00	\$788.00
9		TOTAL FOR SIX RADIO CACHE		\$14,661.50

Quote Valid For 30 Days

Please contact Jeff Springer with any questions regarding this proposal.  
(775) 846-6904 or jeffs@sierraelectronics.com

# **Renner Equipment Company**

5222 Reno Highway • Fallon, NV 89406  
(775) 867-4555 • Fax (775) 867-4556 • Toll Free (888) 736-6374

May 12, 2009

Captain Shyne  
Fallon Police Department  
55 W. Williams Ave  
Fallon, NV 89406

## **GENERATOR QUOTE**

EU2000i ..... \$894.70 ea. 6<sup>th</sup> 5,368.20

<Less 5% if you order all 6 at once>

<\$268.41>

**TOTAL**

\$5,099.79

*The EU2000i has a 3 year factory warranty.*

Thank you,

*R Faulk*

Rose Faulk  
Honda Sales

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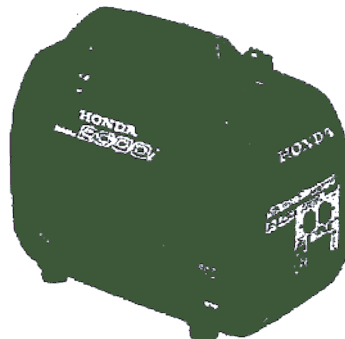
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## EU2000iA

- 2000 watts, 120V
- Ideal for TV/DVD, satellite, fridge, coffee pot, and more
- Super quiet
- Easy to carry - less than 47 lbs!!
- Fuel efficient - up to 15 hrs on 1 gal of gas
- Inverter - stable power for computers and more

**MSRP \$1,079.95\***

[Buy Now](#)

\*Manufacturer's suggested retail price. Price excludes applicable taxes. Dealer sets actual selling price.

### Features Specifications Options

2000 watts (16.7 A) of Honda Inverter 120V AC Power

Super quiet - 53 to 59 dB(A)

Lightweight (less than 47 lbs.)

Eco-Throttle - runs up to 15 hr on 1 gal. of fuel

Advanced inverter technology provides reliable power to computers and other sensitive equipment

12v - 8.0A DC output

Parallel with another EU2000i for additional power

Protected by Oil Alert®

Power for microwave, refrigerators, hair dryer, and small AC units

USDA-qualified spark arrestor/muffler

3 year residential and commercial warranty

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## CERTIFIED ASSURANCES

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the lead governmental unit hereby agrees to the following Certified Assurances governing the awarding of funds.

- A) FINANCIAL REPORTS** – The grantee/sub-grantee agency is required to submit, at a minimum, quarterly financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC policies 8.5 and 8.6.

No expenditures or obligations will be eligible for compensation if occurring prior to the award period. All funds need to be obligated by the end of the grant period and expended by the final report date as stated in the grant award cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) **Request for advance:** May be used only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote.
- 2) **Report on expenditure of advance:** Show the actual expenditure of the advanced funds. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent, or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) **Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include copies of dated invoices and proof of payment. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) **Quarterly report required:** If there are no expenditures within the quarter, a report with an explanation of why is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

<b>October 31</b>	- for reporting period July 1 to September 30;
<b>January 31</b>	- for reporting period October 1 to December 31;
<b>April 30</b>	- for reporting period January 1 to March 31; and
<b>July 31</b>	- for reporting period April 1 to June 30.
- 5) **Final report:** There will be no further expenditures, the grant is closed, and no further reports are necessary. This report is due within 45 days after the end of the award period, or anytime prior to the end of the award period if no further funds will be spent.

- B) Exercise report:** Each LEPC/state agency must report to the SERC by January 31<sup>st</sup> of each year on at least one real event and/or tabletop, functional, or full-scale exercise or drill which tests the hazardous materials emergency response plan.
- C) GRANT CHANGE REQUEST -** Grant expenditures are authorized for the purposes set forth in this application, as approved in the grant award, and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Any request for change in the project must be submitted to the SERC and approved in writing prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC policy 8.7).
- D)** The applicant certifies, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- E)** The applicant assures the fiscal accountability of the funds received from the State Emergency Response Commission will be managed and accounted for by the lead agency's chief comptroller and internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- F)** The applicant and its contractors will comply with the nondiscrimination requirements of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the American Disabilities Act of 1992.
- G)** The applicant will abide by audit requirements as specified in OMB Circular A-133, Audits of State and Local Governments as revised August 29, 1997.
- H)** Any publication (written, visual, or audio) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:
- “This program was supported by Grant # \_\_\_\_\_, awarded by the Nevada State Emergency Response Commission (and, if a HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if a HMEP grant, U.S. Department of Transportation).”
- I)** The applicant fully understands the State Emergency Response Commission has the right to suspend, terminate, or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its grant award.
- J) LOBBYING -** No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.

- K) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission.

\*\*\*\*\*

### ORIGINAL SIGNATURES REQUIRED

GOVERNMENTAL UNIT (I.E. COUNTY COMMISSION, COUNTY MANAGER)

  
Signature

03 Jun 09  
Date

BRAD T. GOETSCH COUNTY MANAGER  
Print name and title

LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

  
Signature

04 June 09  
Date

Steven M Eardacott, Emergency Manager, City of Reno  
Print name and title  
LEPC Chairman

RETURN THIS FORM WITH THE GRANT APPLICATION

RECEIVED

JUN 04 2009

Nevada  
SERC

# LEPC COMPLIANCE CERTIFICATION

The following must be met by the Local Emergency Planning Committees (LEPCs) as requirements for compliance with federal and State laws and regulations and SERC policies and procedures. This checklist must be completed, signed, and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the boxes will indicate a YES response.

Have changes in the LEPC Bylaws and Membership list been submitted to SERC?

Bylaws reviewed/updated - Date 3/10/09 Submitted 3/13/09

Membership list reviewed/updated - Date: 2/20/09 Submitted: 2/20/09



Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?



Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e.*, copies of invoices and verification of expenditures)?

Has the LEPC reviewed and/or updated its hazardous materials emergency plan (or haz-mat portion of the jurisdiction's "all hazards" plan) within the last year? Have Plan review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan?

Review/update - Date: 7/1/08 Submitted: 1/6/09

Has the LEPC conducted least one incident or exercise, tabletop or full scale, of its hazardous materials emergency response plan and reported on it by January 31<sup>st</sup>?

Indicate the date of the most recent exercise: 6/13/08 Reported: 3/13/09

Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication. 2/27/09 Affidavit Submitted: 3/6/09

As chairman of the Churchill County Local Emergency Planning  
County Name

Committee, I attest all information provided on this compliance certification is accurate.

[Signature]  
LEPC Chair Signature

Date

04 June 09

**RECEIVED**

JUN 4 2009

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RETURN THIS FORM WITH THE GRANT APPLICATION



# **CHECK SHEET**

## **A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING**

- ✓ ☒ Title Page (original signatures)
- ✓ ☒ Goals of this grant
- ✓ ☒ Objectives of this grant
- ✓ ☒ Line Item Budget
- ✓ ☒ Budget Narrative
- ✓ ☒ Certified Assurances (original signatures)
- ✓ ☒ LEPC Compliance Certification (signed by Chair)
- ✓ ☒ Copy of the LEPC meeting minutes approving submittal of grant application